



TOWN OF KITTERY

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WORKSHOP 6:00 P.M.

The Kittery Town Council will hold a workshop to hear a presentation from Dr. Cameron Wake on the rising sea level.

January 27, 2014

Kittery Town Council
Regular Meeting Agenda
7:00 p.m.

Council Chambers

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Reserved
7. Acceptance of Previous Minutes **1/13/14**
8. Interviews for the Board of Appeals and Planning Board **None**
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials. **None**
10. PUBLIC HEARING
 - a. (010314-1) The Kittery Town Council will hold a public hearing on, and hereby ordains amendments to, Title 2, Administration and Personnel, Chapter 2.4 Personnel Positions Established and Chapter 2.5, Compensation, of the Kittery Town Code. **Enclosed is a report to Council regarding the proposed positions.**
11. DISCUSSION
 - a. Discussion by members of the public (three minutes per person)
 - b. Response to public comment directed to a particular Councilor
 - c. Chairperson's response to public comments
12. UNFINISHED BUSINESS
 - a. (120113-2) The Kittery Town Council moves to approve, and hereby ordains amendments to, Title 16, 16.10.9.1.4, Approved Plan Expiration and 16.5.2.4, Permit Period. **The Proposal Review Group reviewed and updated the proposed documents. Enclosed is a report to Council with the attached proposed amendments and enactment.**

b. (120113-3) The Kittery Town Council moves to approve, and hereby ordains amendments to, Title 16, Chapter 16.11, Marine-Related Development, 16.11.1 Authority and Scope, 16.11.2, Application and 16.11.3, Shorefront Development Plan Review. **The Proposal Review Group reviewed and updated the proposed documents. Enclosed is a report to Council with the attached proposed amendments and enactment.**

c. (010214-5) The Kittery Town Council moves to consider and approve amendments to Council Rules, Section 15, Standing Committees, (B), the Ordinance Review Committee, regarding membership and duties. **Enclosed is an amended copy of the proposed amendments to Council Rules from Councilor Denault. A copy of Council Rules used from the website that was not current.**

13. NEW BUSINESS

a. Donations/gifts received for Council disposition

(010314-2) The Kittery Town Council moves to accept a check in the amount of \$9,250, representing the second installment for scholarships for Recreation Programs, to be deposited in Acct. #5003-43600, York Hospital Scholarship. **Enclosed is a copy of the check to be deposited.**

(010314-3) The Kittery Town Council moves to accept a check in the amount of \$3,830.45 from the Clynk program, to be deposited in Acct. #5010-43600, Recycling Scholarship. **Enclosed is a copy of the check to be deposited.**

b. (010314-4) The Kittery Town Council moves to approve amending the Personnel Positions – Classification Policy to include the two proposed job descriptions as presented for the Kittery Community Center. **Enclosed are copies of the proposed job descriptions.**

c. (010314-5) The Kittery Town Council moves to approve the disbursement warrants.

(010314-6) The Kittery Town Council moves to consider and approve amendments to Council Rules, Section 12, Agenda, item 15b - Town Manager's Report. **Enclosed is an amended copy of the proposed amendments to Council Rules from Councilor Denault. A copy of Council Rules used from the website was not current.**

d. (010314-7) The Kittery Town Council moves to sign certificates of settlement in accordance with 36 M.R.S. §763 discharging Maryann Place as Tax Collector from further liability or obligation to collect the balance due for the years 2005-2013. **Enclosed are copies of the certificates of settlement.**

e.

f. (010314-8) The Kittery Town Council moves to recommit the 2005-2013 taxes to Nancy Colbert Puff. **Enclosed is a copy of the recommitment certificate.**

g. (010314-9) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Parks Commission to interview Denise Payne for her appointment as a full member until May 3, 2016 (replacing John Taddeo, who did not reapply). **Enclosed is a copy of the application.**

h. (010314-10) The Kittery Town Council moves to appoint David Lincoln to the Parks Commission as a full member until 5/3/14 (replacing Alan McDonald). **Enclosed is a copy of the application.**

i. (010314-11) The Kittery Town Council moves to approve the renewal application from Loco Coco's Tacos Corp. for a Malt, Spirituous and Vinous Liquor License for Loco Coco's Tacos, 36 Walker Street, Kittery. **The CEO has completed the inspection and the establishment is in compliance with the Town Code.**

j. (010314-12) The Kittery Town Council moves to sign a Release Deed, releasing a 2010 tax lien to Theresa Crowley of Dover, New Hampshire for property located at 6-8 Boush Street, Kittery, Tax Map 15, Lot 56. **Enclosed is a string of emails explaining the purpose of the release deed.**

k. (010314-13) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Conservation Commission to interview Donald Moore for his re-appointment to that board until 5/31/16. **Enclosed is a copy of the application.**

l. (010314-14) The Kittery Town Council moves to sign a construction overlimit permit to allow the contractor to transport construction equipment that exceeds legal weight limits over municipal roads for MDOT Project No. 019283, US Route 1 Bypass and Route 236, Overpass Bridge Replacement. **Enclosed is a copy of the documents from MDOT requesting a construction overlimit permit from the town.**

m. (010314-15) The Kittery Town Council moves to discuss the appointment of members to the Economic Development Committee. **Enclosed are applications for appointment to the EDC as well an excerpt from the 12/13/10 Council minutes where the EDC was established, an excerpt from the 1/10/11 Council minutes where the EDC members were appointed and Title 4 Boards, Commissions and Committees, Section 4.2.5 Appointment Exceptions (E). The Town Clerk recommends the re-appointment of John Carlson, Citizen member and Stephen Kosacz, non-voting business member and the appointment of Gary Beers, Citizen member and Patrick Trevino, Citizen member. The Town Clerk will report to the Council on this item.**

n. (010314-16) The Kittery Town Council moves to approve the request from Suzanne Kuehl to collect signatures for Eliot Cutler at the Recycling Resource Recovery Facility on Saturday, February 8th, 2014 from 9:00 a.m. until 12 noon in the designated area(s). **Enclosed is a request from Suzanne Kuehl requesting authorization to collect signatures at the Resource Recovery Facility.**

14. COUNCILOR ISSUES OR COMMENT

15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Town Manager's Report
- c. Committee Reports

16. EXECUTIVE SESSION

17. ADJOURNMENT